**PROPOSED REVISION TO:** REG/POL ##: Title of Reg/Pol

**Rationale:**

**Consultation Process (provide date of review):**

\_\_\_\_\_\_ [Insert Title of Administrator initiating review of PRR] authorizes transmittal of PRR for review

\_\_\_\_\_\_ General Counsel preliminary review

\_\_\_\_\_\_ [Relevant NCSU administrative body] review, if applicable

\_\_\_\_\_\_ [Relevant NCSU committee or other body] review, if applicable

\_\_\_\_\_\_ General Counsel final review, if changes have been made

\_\_\_\_\_\_ [Insert Title of Executive Officer] with delegated authority to review the PRR

\_\_\_\_\_\_ Chancellor’s Cabinet Meeting review/notification *(PRR Administrator will complete)*

\_\_\_\_\_\_ University Council (notification), if applicable *(PRR Administrator will complete)*

\_\_\_\_\_\_ Board of Trustees (approval/notification), if applicable *(PRR Administrator will complete)*

**EXAMPLE ONLY:**

**PROPOSED REVISION TO:** REG 11.55.02, Outdoor Assemblies, Events, and Public Addresses

**Rationale:** The Division of Academic and Student Affairs seeks revision to REG 11.55.02, Outdoor Assemblies, Events, and Public Addresses to include: (a) information on how to reserve outdoor areas on Centennial Campus; (b) to incorporate the name change of SORC to Student Involvement, and to update website information for this unit; (c) changing the notice requirement for all outdoor assemblies, events, or public addresses from 2 to 3 University Business days.

**Review Process:**

10/14/14 – 12/01/14 Student Involvement and Centennial Development Office review

10/15/14 -12/01/14 General Counsel review

12/12/14 Vice Chancellor and Dean for Academic and Student Affairs review and approval

12/16/14 EOM notification/review

01/12/15 UC Notification

N/A Board of Trustees (approval/notification)