

[NCSU REG07.20.1 Bid Rules for Informal Contracts](#)

Design and Construction Services

Exhibit 5 - ([Excel Format](#))

Contractor Rating Form: Informal Contracts

Rating:

Project Number:

Project:

Project Mgr:

Preconstruction

- Contract & Documents - signed in a timely manner
- Material Submittals - timely and accurate, good material quality
- Material Delivery - availability properly researched & ordered in a timely manner
- Cooperation with Designer

Construction

- Job Site Mobilization - smooth, minimum disruption and coordination required
- Quality of Workmanship
- Compliance with plans and specifications
- Contractor QC - Deficient work & plan conflicts are identified/corrected in timely manner
- Safety - OSHA regulations followed, worker safety, pedestrian barriers, traffic control, etc.
- Job site cleanliness - clean during project, clean site upon project finish
- NCSU Policies are followed - GC's, Transportation, Hotwork, Utility shut-offs, Housing
- Subcontractor coordination and management - good subs, prime contractor visits often
- Contractor Courtesy to Design and Construction Services, Designer, users
- Contractor minimizes Disruption to NCSU user, students, & faculty (within reason)
- Adherence to Project Schedule - delays given ONLY for justified or unanticipated delays
- Environmental Protection - noise, fluid spills, equipment cleaning
- Small Punch List at final inspection: (0=large list or unprepared for insp., 5=small list)
- Punch list items corrected in a timely manner: minimal # of inspections, timely correction
- Staging Area properly used

Post Construction

- Pay Request submission is timely & accurate (T&M: adequate cost breakdowns)
- As Built Drawings - timely and accurate
- Warranty Response and Warranty Complexity

General Observations

- Quality Of Field Supervision - qualified, competent, English-speaking, minimal NCSU oversight

0	1	2	3	4	5
0	1	2	3	4	5
0	1	2	3	4	5

